

VALLEY CENTER FIRE PROTECTION DISTRICT



**BOARD OF DIRECTORS' REGULAR MEETING
VCMWD Board Room**

Thursday – July 18, 2024 at 6:00 p.m.

Valley Center Fire Protection District Board of Directors
REGULAR MEETING AGENDA
July 18, 2024 / 6:00 p.m.

Valley Center Municipal Water District Board Room
29300 Valley Center Rd Valley Center, CA 92082

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Any member of the Public may speak on any matter that is not on the Agenda. However, under State law, no decisions or actions can be taken and any such matters will be referred to the next meeting.

5. PROCLAMATIONS AND PRESENTATIONS

None

6. CONSENT CALENDAR

All items listed on the Consent Calendar listed as Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Calendar from the Board Agenda for discussion.

- A. Approve Board Meeting Minutes on the Finance Committee Meeting on June 11, 2024 and the Regular Meeting June 20, 2024

Standing Item – Review and Approve

- B. Proposal to adopt Resolution NO 2024-22 (Calle De Vista) on Intention to Annex Territory to CFD 2008-1.

Review and Approve

7. STAFF REPORTS

- A. Fire Chief's Report
- B. Operations Division Report
- C. Fire Station Project Monthly Update
- D. Administrative Services & Community Risk Reduction Division Report
- E. Valley Center Firefighters Association Report

8. OLD BUSINESS

None

9. NEW BUSINESS

- A. Public Hearing on Petition for Annexation of Territory to CFD 2008-01 and related matters, proposal to adopt Resolution NO 2024-20 (Calle Oro Verde) and Resolution NO 2024-21.

10. TREASURER'S REPORT

Review of Fiscal Recap for June 2024

11. CLOSED SESSION

None

12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS

None

13. BOARD OF DIRECTORS COMMENTS

14. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (760) 751-7600, at least 48 hours before the meeting, if possible

NEXT REGULAR MEETING – August 15, 2024

CONSENT CALENDAR

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT

Valley Center Fire Protection District

Finance Committee Meeting Minutes

Valley Center Fire Protection District – Station 1

28344 Lilac Rd – Valley Center, CA 92082

Call to order-

Meeting was called to order at 3:30 PM June 11th, 2024

Roll call –

Members present-

Scotty Winfield, Jim Davidson, Scott Duncan, Dr. Robb Rattray, Joe Napier, Phil Bell

Pledge of Allegiance-

Fire Chief Joe Napier led the pledge

Public comment –

No members of the public spoke on any matters

New business –

- a. Finance Committee members reviewed the 2024–2025 budget with Administrative Services Chief Jim Davidson leading the discussion. Multiple questions were asked with answers provided by Chief Davidson. No additional concerns or request for changes were made by Finance Committee members.
- b. Finance Committee members reviewed the fire board resolution, escrow instructions and lease terms for Fire Station 3. These documents were modified since the previous board meeting where the majority of directors chose not to accept the previous packet discussed in May.

Administrative Services Chief Jim Davidson and Fire Chief Joe Napier here let the discussion on the changes that were made and the reasons for those changes. Multiple questions were asked and answered by Chief Napier and Chief Davidson with the end result being approval of these documents for the upcoming board meeting.

Board of Director / Finance Committee members comments-

No additional comments were made by any members of the Finance Committee

Meeting was adjourned at 3:50 PM, June 11th, 2024



**Minutes
Of A Regular Meeting
Of the Board of Directors of
Valley Center Fire Protection District
June 20, 2024 / 6:00 p.m.**

Valley Center Municipal Water District Board Room
29300 Valley Center Rd
Valley Center, CA 92082

1. Call to Order at 6:00 p.m.
2. Roll Call:
 - Ron Duff - Present
 - Phil Bell – Present
 - Steve Hutchison – Present
 - Robb Rattray – Present
 - Lin Werkheiser – absent-arrived at 6:01
3. Pledge of Allegiance – led by Chief Davidson
4. Public Comment
None
5. Proclamations and Presentations
 - A. Chief Napier's introduction of Captain Doug Chalmers to the Board included his badge pinning. Division Chief Justin Loffredo was unable to attend the meeting.
 - B. Retiring Division Chief/Fire Marshal Jim Davidson was recognized for his service by the District and Firefighters Association Local 5187. Captain Jon Blumeyer also received a commendation and thank you for his service to the District.
6. Consent Calendar – The consent calendar, containing the minutes from the Regular Meeting May 16, 2024, Resolution NO 2024-15 (Calle Oro Verde) and Resolution NO 2024-16 (Guejito) on Intention to Annex Territory to CFD 2008-1, after motion made and seconded, and a roll call vote, was approved unanimously.
7. Staff Reports
 - A. Fire Chief's Report – Chief Napier presented the month's activities
 - B. Operations Division Report – was also presented by Chief Napier.
 - C. Fire Station Project Monthly Update – presented by Chief Napier
 - D. Administrative Services & Community Risk Reduction Division Report – Chief Davidson presented his last fire marshal report and also reported on the activities of the CERT group.

E. Valley Center Firefighters Association Report – Captain Joe Basinski officially welcomed the new Board members and recognized the Explorers for attending the meeting. He updated the Board on the activities of the Local for the past month, at the Rodeo and Western Days. He noted that the labor meetings went well.

8. Old Business

A. A proposal was made to Review and Approve Updated Resolution 2024-19, Approving The Form Of And Authorizing The Execution And Delivery Of A Site Lease, A Lease/Purchase Agreement, And An Escrow Agreement And Authorizing Certain Additional Actions, after a lengthy discussion and motion made and seconded Resolution 2024-19 was approved by a super majority vote, 4 yes votes by Directors Bell, Rattray, Duff and Hutchison and 1 no vote by Director Werkheiser.

9. New Business

A. A proposal to adopt Resolution 2024-14 to Participate In The County Of San Diego Fire Mitigation Fee Program For Fiscal Year 2024-2025 And Adopt A Capital Improvement Plan For The Use Of Fire Mitigation Fee Revenue was made, after motion made and seconded, Resolution 2024-14 was unanimously approved by Directors Werkheiser, Duff, Bell, Hutchison and Rattray.

B. A proposal was made to adopt Resolution 2024-17 Acknowledging Receipt Of A Report Made By Fire Chief Josef Napier of Certain Occupancies Required To Perform Annual Inspections In Such Occupancies Pursuant To Sections 13146.2 And 13146.3 Of The California Health and Safety Code, after motion made and seconded, Resolution 2024-17 was unanimously approved.

C. A proposal was made to adopt Resolution 2024-18 Approving the Memorandum of Understanding Between the Valley Center Fire Protection District and the Valley Center Firefighters Association IAFF LOCAL 5187, after motion made and seconded, Resolution 2024-17 was unanimously approved.

D. The Audit Engagement Letter from Nigro & Nigro was approved unanimously by the Board.

E. The final reading of the FY 2024-25 budget was held. After motion made and seconded, FY 2023-24 budget was unanimously approved by the Board.

10. Treasurers Report – Chief Rattray presented the Treasurers Report, the Report was unanimously approved by the Board.

11. Closed Session – A Closed Session was held to discuss Personnel Matters / Litigation, Negotiation with County Board of Supervisors regarding 6% of 1% Contract.

12. Announcement of Closed Session Actions – Back in Open Session, Director Bell announced that no action was taken during Closed Session

13. Board of Directors Comments

Director Werkheiser thanked Chief Davidson for all he has done for the District. He is looking forward to working with the Board to make Station 3 work.

Director Duff thanked Chief Davidson for all he has taught him about being fire safe. He had a great time volunteering at Western Days.

Director Hutchison has great hopes for Stations 3 and 4 and hopes this works out because he is not a risk taker and the Board shares the responsibility financially to the community.

Director Rattray really appreciates Chief Davidson's service and appreciates the time he spent on the budgets and the treasury. Thank you, too to Captain Blumeyer and congratulations to Captain Chalmers.

Director Bell thanked the Board for the discussion, thanked counsel for paperwork. At the end of the day we have amazing people.

Adjournment – 9:20 p.m.

Ronald Duff, Secretary

NEXT REGULAR MEETING: July 18, 2024

DRAFT

RESOLUTION 2024-22

CFD 2008-1 – ANNEXATION

CALLE DE VISTA

189-220-19-00



RESOLUTION NO. 2024-22
A RESOLUTION OF INTENTION
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less than 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated April 14, 2024 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.
2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on August 15, 2024, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 18th day of July, 2024 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

ATTEST:

President, Board of Directors

Secretary, Board of Directors

STAFF REPORTS

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT



10 VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082
(760) 751-7600 Fax (760) 749-3892
Website: vcfpd.org



July 18, 2024

Fire Chief's Report Valley Center Fire Protection District Board

1. The Valley Center Fire Department had a very busy month with 201 Emergency Incidents, Training, Public Education, Inspections, Final Inspection on E163
2. ALS Program: Park Circle Hands Only CPR, Protocol Updates
3. Operational Area Update: Tablet Command Training
4. Local and Regional Training: Working in Extreme Temperatures
5. Cal Fire Valley Center Battalion: Station 71 is a full staffing: 2 Type 3 with 3/0 staffing and 1 Ambulance staffed by AMR employees.
6. Law Enforcement / Fire /Tribal Interagency Operations: Genasys Protect Evacuation Training
7. Fire Station Projects: Station 3 construction: County PDS and CIP has the last design comments for the Storm Water requirements which were turned over to the County on 6/14/2024.

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

VCFPD OPERATIONAL REPORT: June, 2024

Monthly Incident Data:

	VCFPD Station 1 E161	VCFPD Station 2 E162	VCFPD Station 2 OES E370	VCFPD Station 2 S162	VCFPD Admin Command	VCFPD Admin Prevention	Auto Aid Received	Auto Aid Given	Total Incidents	Turnout Time	Travel Time	Response Time
	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total VCFPD Incidents	90 th Percentile	90 th Percentile	90 th Percentile
JAN	106	46	0	65	5	0	71	28	185	0:2:20	0:10:41	0:12:47
FEB	88	35	0	59	6	0	34	24	156	0:2:25	0:12:09	0:14:05
MAR	65	51	0	80	5	1	69	33	161	0:2:24	0:12:26	0:13:57
APR	111	41	0	72	4	0	61	31	182	0:2:17	0:11:50	0:13:12
MAY	104	46	0	72	11	1	84	44	218	0:2:01	0:13:48	0:14:54
JUN	116	42	0	73	6	3	58	36	201	0:2:23	0:11:37	0:13:10
JUL												
AUG												
SEP												
OCT												
NOV												
DEC												
June 2023	115	54	0	69	10	2	38	35	194	0:2:13	0:13:22	0:15:03
2023 Year End Total	1268	598	4	872	87	22	545	415	2236	0:2:34	0:13:53	0:15:19
2024 Year to Date	590	261	0	421	37	5	364	193	1103	0:02:25	0:13:07	0:14:30
2024 YTD % Change												
Concurrent Incidents	Total Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents			
2024 Monthly Total	201	32	16	2	0	16.67%	8.33%	1.04%	0%			
2023 Ambulance Responses Monthly	Medic 11	Medic 70	Medic 71	Medic 151	Rincon Fire Rescue Ambulance 181,182	North Zone Rescue Ambulance 132,114,143	Mercy Air	Total Unit Responses	Total Unit Transports	90 th Percentile Turnout	90 th Percentile Travel	90 th Percentile Response
Ambulance Transports	6	9	66	1	14	2	0	164	100	0:2:42	0:12:21	0:18:43

Firefighters in the program: 34

- Firefighter Driver Operators: 1
- Firefighter Paramedics: 15
- Firefighter EMTs: 19
- Fire Explorers: 5

Apparatus and Equipment:

Station 1:

- E-161 - In Service
- C-1601 - In Service
- C-1602 - In Service
- C-1603 – In Service

- CP-1616 - In Service
- E169 – In Shop: Pump Transfer Case
- C-1604 – In Reserve
- BR161 – In Service/Cross Staffed

Station 2:

- E-162 – In Service
- S-162 – In Service

- E-168 – In Reserve
- OES E370 – In Service/Cross Staffed

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

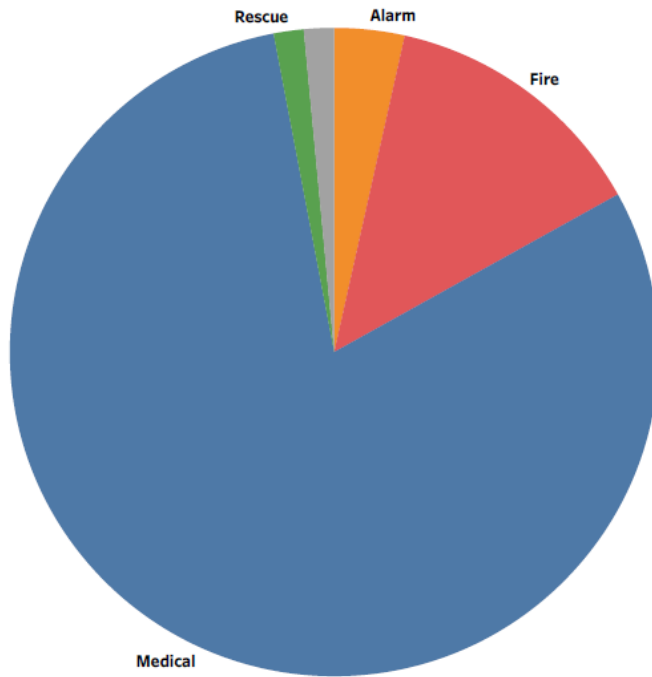
Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

Assigned Incidents for VALLEY CENTER FPD
June 2024

Agency
VALLEY CENTER FPD

Month
June 2024 to June 2024

Alarm	7 incidents / 3.48%
Fire	27 incidents / 13.43%
Medical	161 incidents / 80.10%
Rescue	3 incidents / 1.49%
Other	3 incidents / 1.49%
Grand Total	201 incidents / 100.00%



Problem Category

Alarm
Fire
Medical
Rescue
Other

Special Training and Future Community Events:

- Planning Group Evacuation Sub-Committee Quarterly Meeting: July 25, 2024 at 6:30pm
- SDG&E Safety Fair and Wildland Symposium at Bates Nut Farm: August 24, 2024, 9:00am to 1:00pm
- September 11, 2024 Patriot Day Reading of the Names: Wednesday, September 11, 2024 Station 1

Legislative / Political Updates:

San Diego County 6% of the 1%: Meeting at County Board of Supervisors on July 16th at 0900

Grants/Awards FY22-24:

- AFG Prevention Grant Application FY2021: Awarded \$63,000: Migrant Outreach Program
- Safer Grant Application FY2023: In Application Review by FEMA
- AFG Grant Application FY2023: In Application Review by FEMA

Significant Incidents/Station Activities:

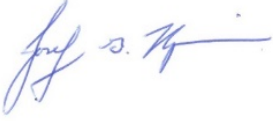
- Kitchen Fire: Jilbertos
- Cardiac Arrest and Airlift: Daley Ranch
- Multi-Patient Rescue Traffic Collision: Lake Wohlford Road
- Kitchen Fire: Cocina Tex Mex

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

Trauma Intervention Program (TIP):

- 1 TIP response for the month of June, 2024 to Valley Center. TIP served 1 client in Valley Center by responding directly to the scene or hospital as requested by our Fire Captains and the Sheriff's Department.



Josef G. Napier
Fire Chief, Valley Center Fire Protection District



VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082
(760) 751-7600 Fax (760) 749-3892
Website: vcfpd.org



Administrative Services and Community Risk Reduction Division Board Report for June 2024

Section 1.0 - Administrative Services Report

Unrestricted Fund Balances

This section describes the state of the property tax bank accounts at the county, and our accounts at Cal-Trust. These accounts are the basis for our general operating funds, and can be used as needed without restriction. Accrual based, meaning these are the bank balances minus any outstanding payments like uncashed checks. This is a snapshot of the accounts on 6/30/2024.

*Accounts marked with * are held at the County, all others are with our bank.*

Description	Balance as of 6/30/24
Property Tax/Standby Fee/CFD 2001-1*	\$1,252,152.12
CFD 2008-01 Tax Account*	\$610,074.01
General Operating	\$531,608.09
Payroll	\$21,076.66
Training	\$34,789.76
Explorer	\$27,011.45
Fire Foundation	\$7,290.16
Total	\$2,484,002.25

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

--	--

June Expenses

Description	Amount
Payroll	\$205,000.00,
Expenses	\$62,140.15
Total	\$267,140.15

Expected Expenses in July 2024

This section outlines the expected big expenses in the coming months that will be paid out of unrestricted funds.

\$50,000 FAIRA - Gen. Liability / Auto

\$42,048 FRMS - Qtrly payment - Worker's Compensation

Restricted fund balances

This section is the restricted fund balances. These funds are restricted in their usage, and cannot be used for general expenses. In the case of mitigation funds, they can only be used for apparatus, equipment and facilities upgrades (not maintenance). Grant monies can only be used within the requirements of the grants.

Account	Balance as of 6/30/24
Fire Mitigation*	\$475,595.99
Grant Account	\$68,709.05
Total	\$544,304.43

Expected Expenses in Restricted funds

This section outlines the expected big expenses in the coming months that will be paid out of mitigation or grant restricted funds.

\$7,650.00 Fire Hose July 1, 2024

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

Community Risk Reduction Report

Business of Community Risk Reduction in July:

2.1.1 New Residential or Remodel Plan Review (Any type under 4000 sq ft, includes inspections)	1
2.2.1 New Residential or Remodel Plan Review (Any type 4000 sq ft and above, includes inspections)	6
2.3.1 Room Addition or <50% w/o sprinklers plan review	0
2.3.2 Accessory Dwelling Unit Plan Review	0
4.1.21 AB-38 Defensible Space Inspection	7

Significant Events in June:

Chief Davidson and Chief Duncan traveled to inspect the new Type 1 apparatus



NEW BUSINESS

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT

RESOLUTION 2024-20

CFD 2008-1 – PUBLIC HEARING

CALLE ORO VERDE

128-240-29-00





VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

RESOLUTION NO. 2024-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

WHEREAS, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner of the real property located within the jurisdictional boundaries of the CFD on June 21, 2024; and

WHEREAS, three (3) votes (1 vote per acre) were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

WHEREAS, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

NOW, THEREFORE, BE IT RESOLVED that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, at a scheduled Regular Board Meeting thereof, this 18th day of July, 2024 by a unanimous vote.

Secretary
Board of Directors

Fire Station #1
28234 Lilac Road
Valley Center, CA 92082

Fire Station #2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

RESOLUTION 2024-21

CFD 2008-1 – PUBLIC HEARING

GUEJITO

240-060-19-00





VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

RESOLUTION NO. 2024-21

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

WHEREAS, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner of the real property located within the jurisdictional boundaries of the CFD on June 21 2024; and

WHEREAS, six (6) votes (1 vote per acre) were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

WHEREAS, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

NOW, THEREFORE, BE IT RESOLVED that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, at a scheduled Regular Board Meeting thereof, this 18th day of July, 2024 by a unanimous vote.

Secretary
Board of Directors

Fire Station #1
28234 Lilac Road
Valley Center, CA 92082

Fire Station #2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

TREASURER'S REPORT

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT

Valley Center Fire Protection District

Profit and Loss

June 2024

	TOTAL
Income	
OPERATING REVENUE	
40150 Misc Revenue	1,473.60
40700 Community Development Fees	3,297.87
41100 SDG&E Lease	5,000.00
42000 Incident Cost Recovery-Fire USA	574.80
43000 Training Reimb-Target & Palomar	1,134.00
Total OPERATING REVENUE	11,480.27
Total Income	\$11,480.27
GROSS PROFIT	\$11,480.27
Expenses	
66900 Reconciliation Discrepancies	-103.98
CAPITAL PROJECTS	
70008 MDC Replacement Program	4,134.78
Total CAPITAL PROJECTS	4,134.78
COMMUNICATIONS	
51601 RCS Communication Fees	1,938.00
Total COMMUNICATIONS	1,938.00
CONTRACT SERVICES	
51101 Professional & Contract Svcs	11,669.00
Total CONTRACT SERVICES	11,669.00
FIRE APPARATUS	
51400 Operations Expense	16,751.73
51402 Fuel	63.51
Total FIRE APPARATUS	16,815.24
FIRE FACILITIES	
FIRE STATION #1	
51301 #1 Facility Maint/Repairs	1,384.33
51302 #1 Utilities	556.18
51303 #1 Consumables	254.70
Total FIRE STATION #1	2,195.21
FIRE STATION #2	
51310 #2 Facility Maint/Repairs	38.34
51312 #2 Utilities	242.06
51313 #2 Consumables	40.93
Total FIRE STATION #2	321.33
Total FIRE FACILITIES	2,516.54
Freight	58.51

Valley Center Fire Protection District

Profit and Loss

June 2024

	TOTAL
OPERATIONS PROGRAMS	
51515.2 PPE Non-Grant	9,299.01
Total OPERATIONS PROGRAMS	9,299.01
OVERHEAD / ADMINISTRATIVE SERV	
51000.1 Administrative Support Expenses	12,292.49
51001 Contingencies & Misc.	184.09
51003 Bank Fees / Interest Expense	15.00
51004 IT Equipment & Software (deleted)	15.35
Total OVERHEAD / ADMINISTRATIVE SERV	12,506.93
PARAMEDIC EMERGENCY SUPPLIES	
51700 Medical Equipment & Supplies	573.29
Total PARAMEDIC EMERGENCY SUPPLIES	573.29
PAYROLL - OPERATIONAL PERSONNEL	
61000 Fire Engineers	41,019.88
63000 Firefighter-Paramedics	55,462.88
64000 Fire Captains	56,522.17
Total PAYROLL - OPERATIONAL PERSONNEL	153,004.93
PAYROLL EXPENSES	
66003 Payroll Service	486.78
66004 Health Benefit Costs	6,578.49
66008 Employer Taxes-FICA,SUTA,FUTA	15,029.66
Total PAYROLL EXPENSES	22,094.93
PAYROLL-ADMINISTRATIVE	
60000 Division Chief-Operations/Train	13,254.70
60200 Battalion Chief-Fire Marshal	9,024.70
60300 Administrative Captain	8,810.35
60400 Administrative Asst-Office Mgr.	4,644.00
60500 Bookkeeper	3,645.00
60600 Fire Chief	9,667.90
Total PAYROLL-ADMINISTRATIVE	49,046.65
TRAINING	
50500 Training & Expenses	1,365.75
Total TRAINING	1,365.75
Total Expenses	\$284,919.58
NET OPERATING INCOME	\$ -273,439.31
NET INCOME	\$ -273,439.31

Valley Center Fire Protection District

Balance Sheet

As of June 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1101 General Operating #4811	531,608.09
11011 Petty Cash	47.17
11013 Fire Foundation #8451	7,290.16
11014 Explorer #8469	27,655.45
11015 Training #7024	34,789.76
11016 Grant Acct #7073	68,709.05
1102 Payroll Acct #2271	15,363.93
11021 VCFPD Oracle Gen Fund - #47850	1,173,703.66
11022 VCFPD Mitigation Fund - #47855	472,550.39
11023 CFD 2008-01 - #47853	614,532.86
51000.1 OVERHEAD / ADMINISTRATIVE SERV	570.96
Total Bank Accounts	\$2,946,821.48
Accounts Receivable	
11000 Accounts Receivable	2,215.07
Total Accounts Receivable	\$2,215.07
Other Current Assets	
12000 Undeposited Funds	2,581.00
1310000 Deposit	4,124.30
Total Other Current Assets	\$6,705.30
Total Current Assets	\$2,955,741.85
Fixed Assets	
1500014 Bldg Improvements	1,362,213.78
1501000 Const in Progress	212,952.00
1502100 Engines and Vehicles	2,510,620.15
1503100 Furniture & Equipment	1,921,937.35
15902 General Fixed Asset - Depreciat	-4,556,603.08
16000 Land	481,600.00
Total Fixed Assets	\$1,932,720.20
Other Assets	
18000 Right-of-use - Finance Lease	16,909.00
18001 Accu Amortization-Right of Use	-5,435.03
Total Other Assets	\$11,473.97
TOTAL ASSETS	\$4,899,936.02
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	98,093.90
Total Accounts Payable	\$98,093.90
Credit Cards	

	TOTAL
8180 8180 CitiBank	1,672.95
9349 9349-VCFPD	3,339.91
Total Credit Cards	\$5,012.86
Other Current Liabilities	
20002 Lease liability - due w/in 1 yr	4,386.75
24000 Payroll Liabilities	152,546.15
Total Other Current Liabilities	\$156,932.90
Total Current Liabilities	\$260,039.66
Total Liabilities	\$260,039.66
Equity	
30000 Opening Balance Equity	2,234,848.00
32000 Retained Earnings	646,344.04
39000 Investment in Gen Fixed Asset	1,939,807.42
Net Income	-181,103.10
Total Equity	\$4,639,896.36
TOTAL LIABILITIES AND EQUITY	\$4,899,936.02

Valley Center Fire Protection District

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
GRANT REVENUE				
45000 Fire Explorer Post Donations	250.00		250.00	
46000 Applied UASI Grant Income		42,100.00	-42,100.00	
46000.4 Applied UASI Grant - 2022	6,175.05		6,175.05	
49009 FEMA FP&S Grant - Outreach	21,000.00	63,000.00	-42,000.00	33.33 %
Total GRANT REVENUE	27,425.05	105,100.00	-77,674.95	26.09 %
NON-OPERATING REVENUE				
30100 Mitigation Fees Capital Expendi	95,040.90		95,040.90	
30120 Mitigation Interest	10,255.88		10,255.88	
Total NON-OPERATING REVENUE	105,296.78		105,296.78	
OPERATING REVENUE				
30130 CFD2008-1 Interest	14,104.55		14,104.55	
40000 Benefit Fees/Standby (315001)	1,987,596.79		1,987,596.79	
40100 Taxes, Property (315000)	829,697.29		829,697.29	
40150 Misc Revenue	18,365.57		18,365.57	
40200 CFD-2000-1 (315002)	340,872.67		340,872.67	
40300 CFD-2008-01 (315003)	610,108.94		610,108.94	
40400 General Fund Interest	53,896.44		53,896.44	
40600 First Responder Fees		40,000.00	-40,000.00	
40700 Community Development Fees	84,172.23		84,172.23	
41100 SDG&E Lease	50,000.00	30,000.00	20,000.00	166.67 %
42000 Incident Cost Recovery-Fire USA	8,920.00		8,920.00	
43000 Training Reimb-Target & Palomar	25,606.46		25,606.46	
Total OPERATING REVENUE	4,023,340.94	70,000.00	3,953,340.94	5,747.63 %
Total Income	\$4,156,062.77	\$175,100.00	\$3,980,962.77	2,373.54 %
GROSS PROFIT	\$4,156,062.77	\$175,100.00	\$3,980,962.77	2,373.54 %
Expenses				
49009.1 49009.1	21,000.00		21,000.00	
66900 Reconciliation Discrepancies	-103.98		-103.98	
8610000 Bad Debt/ Fraud / Bounced check	194.74		194.74	
CAPITAL PROJECTS				
70000 Engine 163 & Equipment		0.00	0.00	
70001 RCS NextGen Network Infrastruct	6,002.50		6,002.50	
70003.2 PPE 6 Sets - Mitigation Fund	2,138.85	20,000.00	-17,861.15	10.69 %
70003.3 New TIC replcmnt for E161 - Mit		7,758.54	-7,758.54	
70003.4 Airbag System E161 - Mitig Fund		4,975.00	-4,975.00	
70004 Fire Station Development Costs	-179,200.00		-179,200.00	
70004.1 Fire Station Dev - Waldron Gran	56,053.44		56,053.44	
70004.5 Fire Station Dev - Fire Mitig	43,665.39		43,665.39	
70005.1 New Station Consulting - Mitig	25,548.75		25,548.75	
70005.2 Fire Station Expansion - Mit Fu		150,000.00	-150,000.00	

Valley Center Fire Protection District

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
70008 MDC Replacement Program	38,895.55	11,400.00	27,495.55	341.19 %
70009 Type 3 Engine		0.00	0.00	
70009.1 Type 3 Engine - Waldron Grant	360,276.40		360,276.40	
70009.2 Type 3 Engine - Mitigation Fund	189,751.05		189,751.05	
70009.5 Type 1 Engine	97,417.16	97,500.00	-82.84	99.92 %
70010.1 Fire Hose - Mitigation Funds	1,249.58		1,249.58	
70011 VHF Radio Replacement	11,795.43		11,795.43	
Total CAPITAL PROJECTS	653,594.10	291,633.54	361,960.56	224.11 %
COMMUNICATIONS				
51600 North County Dispatch	199,092.07		199,092.07	
51601 RCS Communication Fees	16,776.50		16,776.50	
Total COMMUNICATIONS	215,868.57		215,868.57	
COMMUNITY RISK REDUCTION				
51200.1 CRRD Operational Expenses	263.26		263.26	
51200.2 FEMA FP&S Grant - Outreach		36,000.00	-36,000.00	
51203 POST Recertification Materials (deleted)	75.00		75.00	
Total COMMUNITY RISK REDUCTION	338.26	36,000.00	-35,661.74	0.94 %
CONTRACT SERVICES				
51100 Broadband Services & Telephone (deleted)	4,644.14		4,644.14	
51101 Professional & Contract Svcs	92,919.86		92,919.86	
51101.1 Prof. & Contract Svcs - Grant	-5,775.00		-5,775.00	
51102 Equipment Rental/Copier Lease (deleted)	669.27		669.27	
51103 Contract Labor	5,387.87		5,387.87	
51105 Insurance	50,181.51	47,930.40	2,251.11	104.70 %
51109 Burn Inst/Youth Fire Prevent		642.00	-642.00	
51110 MDC Equip Replacement-HP Lease	0.00		0.00	
Total CONTRACT SERVICES	148,027.65	48,572.40	99,455.25	304.76 %
FIRE APPARATUS				
51400 Operations Expense	130,862.59		130,862.59	
51401 Apparatus Shop Tools/Rpr Supp (deleted)	12.91		12.91	
51402 Fuel	45,994.57		45,994.57	
Total FIRE APPARATUS	176,870.07		176,870.07	
FIRE FACILITIES				
FIRE STATION #1				
51301 #1 Facility Maint/Repairs	24,998.55		24,998.55	
51302 #1 Utilities	6,281.07		6,281.07	
51303 #1 Consumables	1,347.83		1,347.83	
Total FIRE STATION #1	32,627.45		32,627.45	
FIRE STATION #2				
#1 Consumables	222.94		222.94	
51310 #2 Facility Maint/Repairs	6,664.67		6,664.67	
51312 #2 Utilities	9,748.89		9,748.89	

Valley Center Fire Protection District

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
51313 #2 Consumables	2,646.63		2,646.63	
Total FIRE STATION #2	19,283.13		19,283.13	
FIRE STATION #2 Utilities	228.03		228.03	
FIRE STATION #3				
51320 #3 Facility Maint/Repairs		2,500.00	-2,500.00	
51323 #3 Consumables	275.44		275.44	
Total FIRE STATION #3	275.44	2,500.00	-2,224.56	11.02 %
Total FIRE FACILITIES	52,414.05	2,500.00	49,914.05	2,096.56 %
Freight	81.51		81.51	
OPERATIONS PROGRAMS				
51512 Tools/Minor Equip/Small Engines	279.29		279.29	
51513 BA's/Fit & Flow Test/Compressor	5,267.86		5,267.86	
51514 Rescue Sys/Equipment		2,500.00	-2,500.00	
51515 PPE/Uniforms (deleted)	-383.46		-383.46	
51515.1 PPE Grant	336.41		336.41	
51515.2 PPE Non-Grant	19,288.34		19,288.34	
Total OPERATIONS PROGRAMS	24,788.44	2,500.00	22,288.44	991.54 %
OVERHEAD / ADMINISTRATIVE SERV				
51000 Service Awards & Commendations (deleted)		0.00	0.00	
51000.1 Administrative Support Expenses	130,722.98		130,722.98	
51001 Contingencies & Misc.	1,539.07		1,539.07	
51002 Recruitment and On Boarding Exp	6,928.37		6,928.37	
51003 Bank Fees / Interest Expense	442.00		442.00	
51004 IT Equipment & Software (deleted)	292.52		292.52	
51005 Office & Computer Supplies (deleted)	244.44		244.44	
51006 Election/Annexation Service	3,729.10		3,729.10	
Total OVERHEAD / ADMINISTRATIVE SERV	143,898.48	0.00	143,898.48	
PARAMEDIC EMERGENCY SUPPLIES				
51700 Medical Equipment & Supplies	16,938.75		16,938.75	
Total PARAMEDIC EMERGENCY SUPPLIES	16,938.75		16,938.75	
PAYROLL - OPERATIONAL PERSONNEL				
61000 Fire Engineers	530,983.19	0.00	530,983.19	
63000 Firefighter-Paramedics	714,487.88		714,487.88	
64000 Fire Captains	740,692.32		740,692.32	
Total PAYROLL - OPERATIONAL PERSONNEL	1,986,163.39	0.00	1,986,163.39	
PAYROLL EXPENSES				
66002 FASIS Workers Comp Emp Asst	-10.00		-10.00	
66003 Payroll Service	5,674.22		5,674.22	
66004 Health Benefit Costs	98,711.80		98,711.80	
66008 Employer Taxes-FICA,SUTA,FUTA	190,647.49		190,647.49	
Total PAYROLL EXPENSES	295,023.51		295,023.51	
PAYROLL-ADMINISTRATIVE	156.73		156.73	

Valley Center Fire Protection District

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - June 2024

	ACTUAL	TOTAL		% OF BUDGET
		BUDGET	OVER BUDGET	
60000 Division Chief-Operations/Train	121,516.29	0.00	121,516.29	
60200 Battalion Chief-Fire Marshal	121,301.89		121,301.89	
60300 Administrative Captain	110,098.92		110,098.92	
60400 Administrative Asst-Office Mgr.	61,915.26		61,915.26	
60500 Bookkeeper	33,630.00		33,630.00	
60600 Fire Chief	125,427.15		125,427.15	
Total PAYROLL-ADMINISTRATIVE	574,046.24	0.00	574,046.24	
TRAINING				
50000 Explorer Post	500.00		500.00	
50100 EMT & Paramedic License Renewal	4,136.50		4,136.50	
50200 Tuition & Reference Materials	3,347.47		3,347.47	
50500 Training & Expenses	8,495.94	0.00	8,495.94	
50501 Training Exp - Oper Exp Funded	11,542.18		11,542.18	
Total TRAINING	28,022.09	0.00	28,022.09	
Total Expenses	\$4,337,165.87	\$381,205.94	\$3,955,959.93	1,137.75 %
NET OPERATING INCOME	\$ -181,103.10	\$ -206,105.94	\$25,002.84	87.87 %
NET INCOME	\$ -181,103.10	\$ -206,105.94	\$25,002.84	87.87 %