

VALLEY CENTER FIRE PROTECTION DISTRICT



**BOARD OF DIRECTORS' REGULAR MEETING
VCMWD Board Room**

Thursday – September 19, 2024 at 6:00 p.m.

Valley Center Fire Protection District Board of Directors
REGULAR MEETING AGENDA
September 19, 2024 / 6:00 p.m.

Valley Center Municipal Water District Board Room
29300 Valley Center Rd Valley Center, CA 92082

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Any member of the Public may speak on any matter that is not on the Agenda. However, under State law, no decisions or actions can be taken and any such matters will be referred to the next meeting.

5. PROCLAMATIONS AND PRESENTATIONS

None

6. CONSENT CALENDAR

All items listed on the Consent Calendar listed as Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Calendar from the Board Agenda for discussion.

- A. Approve Board Meeting Minutes on the Regular Meeting August 15, 2024

Standing Item – Review and Approve

- B. Proposal to adopt Resolution NO 2024-26 (Cool Water Ranch Ln) on Intention to Annex Territory to CFD 2008-1.

Review and Approve

7. STAFF REPORTS

- A. Fire Chief's Report
- B. Operations Division Report
- C. Fire Station Project Monthly Update
- D. Administrative Services & Community Risk Reduction Division Report
- E. Valley Center Firefighters Association Report

8. OLD BUSINESS

None

9. NEW BUSINESS

- A. Public Hearing on Petitions for Annexation of Territory to CFD 2008-01 and related matters, proposal to adopt Resolution NO 2024-27 (Cole Grade) and Resolution NO 2024-28 (Oak Trail).
- B. Execute Agreement for the Engagement of Aleshire & Wynder, LLC to Provide Legal Services to Valley Center Fire Protection District.

10. TREASURER'S REPORT

Review of Fiscal Recap for August 2024 Treasurer's Report

11. CLOSED SESSION

Contract Negotiations - Review of negotiations with the County

A. 54957.7. Announcement prior to Closed Session:

(a) Prior to holding any closed session, the legislative body of the local agency shall disclose, in an open meeting, the item or items to be discussed in the closed session. The disclosure may take the form of a reference to the item or items as they are listed by number or letter on the agenda. In the closed session, the legislative body may consider only those matters covered in its statement. Nothing in this section shall require or authorize a disclosure of information prohibited by state or federal law.

(b) After any closed session, the legislative body shall reconvene into open session prior to adjournment and shall make any disclosures required by Section 54957.1 of action taken in the closed session.

(c) The announcements required to be made in open session pursuant to this section may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing the announcements.

12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS

None

13. BOARD OF DIRECTORS COMMENTS

14. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at (760) 751-7600, at least 48 hours before the meeting, if possible

NEXT REGULAR MEETING – October 17, 2024

CONSENT CALENDAR

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT



**Minutes
Of A Regular Meeting
Of the Board of Directors of
Valley Center Fire Protection District
August 15, 2024 / 6:00 p.m.**

Valley Center Municipal Water District Board Room
29300 Valley Center Rd
Valley Center, CA 92082

1. Call to Order at 6:01 p.m.
2. Roll Call:
Lin Werkheiser – Present
Phil Bell – Present
Steve Hutchison – Present
Robb Rattray – Present
Ron Duff - absent
3. Pledge of Allegiance – led by Chief Loffredo
4. Public Comment
Before Closed Session, Alex Lemieux, attorney with the law firm of Aleshire & Wynder, introduced himself and informed the Board about the proposal his firm has provided to the District for legal services.
5. Proclamations and Presentations
A badge pinning was held for new Division Chief Justin Loffredo. Chief Napier administered the oath of office and Chief Loffredo's family pinned on his badge and bugles.
6. Consent Calendar – The consent calendar, containing the minutes from the Regular Meeting July 18, 2024, Resolution NO 2024-24 (Cole Grade) and Resolution 2024-25 (Oak Trail) on Intention to Annex Territory to CFD 2008-1, after motion made and seconded, was approved unanimously by Directors Werkheiser, Bell, Hutchison and Rattray.
7. Staff Reports
 - A. Fire Chief's Report – Chief Napier presented the month's activities
 - B. Operations Division Report – was also presented by Chief Napier
 - C. Fire Station Project Monthly Update – A Memorandum was included in the Board packet with updates on the progress Fire Station 3.
 - D. Administrative Services & Community Risk Reduction Division Report – Chief Loffredo presented the report.

E. Valley Center Firefighters Association Report – None

8. Old Business

None

9. New Business

A. The Board held a Public Hearing on an Annexation Petition into CFD 2008-1. After the hearing, upon motion duly made and seconded, Resolution NO. 2024-23 (Calle De Vista) was approved unanimously by the Board members present.

10. Treasurers Report – The Treasurer’s Report was presented by Director Rattray. The discrepancy on the fuel amount on the June report was explained and reconciled in the July report. After motion made and seconded the Treasurers Report was approved unanimously, by the Board members present, with the added change for June of 2024, with the explanation provided.

11. Closed Session – A Closed Session was held to discuss Personnel Matters/Litigation and the proposed Contract Negotiation with new District Counsel.

12. Announcement of Closed Session Actions – President Bell announce that the Board moved to engage Aleshire & Wynder and there was an update on Personnel Matters.

13. Board of Directors Comments

Director Werkheiser thanked Fred Pfister, our counsel, from White & Bright for the positive contact.

Director Hutchison thanked the Chief from his neighborhood for the enhanced presence on the 4th of July. Everybody was pleased.

Director Rattray thanked Fred for his service, appreciates his time, effort and energy he put in for us. He welcomed Chief Loffredo and is happy we have another local working for the District.

Director Bell noted that this is turning the page with counsel. He asked that the Board be brought up to speed in areas we may be short. We need somebody like Alex as we got with Fred, to keep us going in the right direction.

Adjournment – 7:33 p.m.

Ronald Duff, Secretary

NEXT REGULAR MEETING: September 19, 2024

RESOLUTION 2024-26
CFD 2008-1 – ANNEXATION
COOL WATER RANCH LN
189-032-13-00



RESOLUTION NO. 2024-26
A RESOLUTION OF INTENTION
OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT
TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2008-1
AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at section 53311 of the California Government Code, the Board of Directors (the "Board") of the Valley Center Fire Protection District (the "District") has conducted proceedings to establish Community Facilities District No. 2008-1 (the "CFD"), and

WHEREAS, the Board is the legislative body for the CFD and is empowered with the authority to annex territory to the CFD and now desires to undertake proceedings to annex territory to the CFD, and

WHEREAS, a petition requesting institution proceedings to annex territory to Community Facilities District No.2008-1 District has been received from landowners owning not less than 10% of the proposed land to be annexed to the CFD, and

WHEREAS, the petition dated August 27, 2024 has been found to meet the requirements of Government Code section 53319, and

WHEREAS, this Board, having received indications of interest from the owner of the areas of land proposed to be annexed to the CFD, now desires to proceed with the annexation to the CFD in order to finance the balance of the costs of certain public services and facilities necessary or incident to development in the CSD.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Valley Center Fire Protection District as follows:

1. This Board hereby finds and determines that public convenience and necessity require that territory be added to the CFD be formed and that the Board is authorized to conduct proceedings for the annexation of territory to the CFD pursuant to the Act.
2. The name of the existing CFD is "Community Facilities District No. 2008-1."
3. The territory included in the existing CFD is as shown on the map thereof filed in Book 42 of Maps of Assessment and Community Facilities Districts at Page 27 in the office of the County Recorder, County of San Diego, State of California to which map reference is hereby made for further particulars. The territory now proposed to be annexed to the CFD is as shown on Annexation Map No.2 to the CFD on file with the Clerk of the Board, the boundaries of which territory are hereby preliminarily approved and which map is incorporated in full herein by reference. The Clerk of the Board is hereby directed to record, or cause to be recorded, said map showing the territory to be annexed to the CFD in the office of the County Recorder of the County of San Diego within fifteen days of the date of adoption of this Resolution.

4. The types of services financed by the CFD and pursuant to the Act consist of those services (the "Services") described in Exhibit A to Resolution 2008-09, adopted by the Board on May 29, 2008 (the "Resolution of Formation"). It is presently intended that the Services will be shared, without preference or priority, by the existing territory in the CFD and the territory proposed to be annexed to the CFD.

5. Except to the extent that the funds are otherwise available to the CFD to pay for the Services, a special tax sufficient to pay the costs thereof is intended to be levied annually within the CFD and collected in the same manner and at the same time as ordinary *ad valorem* property taxes. The proposed rate and method of apportionment of the special tax among the parcels of real property within the CFD, as now in existence and following the annexation proposed herein, in sufficient detail to allow each landowner within the territory proposed to be annexed to the CFD to estimate the maximum amount such owner will have to pay are described in detail in Exhibit A attached to the Resolution of Formation, which by this reference is incorporated herein.

6. The Board shall hold a public hearing (the "Hearing") on the annexation of territory to the CFD and the proposed Rate and Method of Apportionment at 6 p.m., or as soon thereafter as practicable, on October 17, 2024, at the Valley Center Municipal Water District, at 29300 Valley Center Road, Valley Center, California. At the hearing, the Board will consider and finally determine whether the public interest, convenience and necessity require the annexation of territory to the CFD. Should the Board determine to annex territory to the CFD, a special election will be held to authorize the levy of the special tax in accordance with the procedures contained in Government Code section 53326. If held, the proposed voting procedure at the election is expected to be a landowner vote with each landowner of record as of the close of the Hearing having one vote for each acre of land or portion thereof owned within the territory to be annexed to the CFD. Ballots for the special election may be distributed by mail or by personal service. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed CFD, may appear and be heard.

7. The District may accept advances of funds or work-in-kind from any source, including, but not limited to, private persons or private entities, for any authorized purpose, including, but not limited to, paying any cost incurred by the District in the annexation of territory to the CFD. The District may enter into an agreement with the person or entity advancing the funds or work-in-kind, to repay all or a portion of the funds advanced, or to reimburse the person or entity for the value, or cost, whichever is less, of the work-in-kind, as determined by this Board, with or without interest.

8. The District Secretary is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least seven days before the date of the public hearing in Section 6. The Secretary shall also cause notice of the hearing to be given to each property owner within the CFD by first class mail, postage prepaid, to each such owner's addresses as it appears on the most recent tax records of the District or as otherwise known to the Secretary to be correct. Such mailed notice shall be completed not less than fifteen days before the date of the public hearing. Each of the notices shall be substantially in the form specified in section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

9. Except as may otherwise be provided by law or by the rate and method of apportionment of the special tax for the CFD, all lands owned by any public entity, including the United States, the State of California and/or the District, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the

Services and the CFD. In the event that a portion of the property within the CFD shall become for any reason exempt, wholly or in part, from the levy of the special tax, this Board will, on behalf of the CFD, increase the levy to the extent necessary upon the remaining property within the CFD that is not exempt in order to yield the required revenues to pay for the Services and other annual expenses of the CFD, if any, subject to the provisions of the rate and method of apportionment of the special tax.

10. The officers, employees and agents of the District are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District on the 19th day of September, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

President, Board of Directors

Secretary, Board of Directors

STAFF REPORTS

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT



VALLEY CENTER FIRE PROTECTION DISTRICT

28234 Lilac Road, Valley Center, CA 92082
(760) 751-7600 Fax (760) 749-3892
Website: vcfpd.org



September 19, 2024

Fire Chief's Report Valley Center Fire Protection District Board

1. The Valley Center Fire Department had a typical month with 182 Emergency Incidents, Fires, Training, Public Education, Inspections, Outfitting E163
2. ALS Program: Advanced Airway Training and Skills
3. Operational Area Update: In and Out of County Wildland Fires
4. Local and Regional Training: Active Shooter Drill
5. Cal Fire Valley Center Battalion: Station 71 is at full staffing: 2-Type 3 with 3/0 staffing and 1 Ambulance staffed by AMR employees.
6. Law Enforcement / Fire /Tribal Interagency Operations: Genasys Protect Evacuation and Active Shooter Training
7. Fire Station Projects: Station 3 construction: County PDS and CIP has the last design comments for the 200 Page Storm Water Report which was turned over to the County: Still Waiting for our Permit.

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

Valley Center Fire Station 2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

VCFPD OPERATIONAL REPORT: August, 2024

Monthly Incident Data:

	VCFPD Station 1 E161	VCFPD Station 2 E162	VCFPD Station 2 OES E370	VCFPD Station 2 S162	VCFPD Admin Command	VCFPD Admin Prevention	Auto Aid Received	Auto Aid Given	Total Incidents	Turnout Time	Travel Time	Response Time
	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total Incidents	Total VCFPD Incidents	90 th Percentile	90 th Percentile	90 th Percentile
JAN	106	46	0	65	5	0	71	28	185	0:2:20	0:10:41	0:12:47
FEB	88	35	0	59	6	0	34	24	156	0:2:25	0:12:09	0:14:05
MAR	65	51	0	80	5	1	69	33	161	0:2:24	0:12:26	0:13:57
APR	111	41	0	72	4	0	61	31	182	0:2:17	0:11:50	0:13:12
MAY	104	46	0	72	11	1	84	44	218	0:2:01	0:13:48	0:14:54
JUN	116	42	0	73	6	3	58	36	201	0:2:23	0:11:37	0:13:10
JUL	95	29	2	65	6	2	93	35	179	0:2:19	0:13:20	0:15:09
AUG	106	47	0	65	9	1	71	34	182	0:2:07	0:12:19	0:13:43
SEP												
OCT												
NOV												
DEC												
August 2023	118	52	0	80	10	1	70	31	199	0:2:36	0:12:01	0:13:50
2023 Year End Total	1268	598	4	872	87	22	545	415	2236	0:2:34	0:13:53	0:15:19
2024 Year to Date	791	337	2	551	52	8	528	262	1464	0:2:24	0:13:28	0:14:59
2024 YTD % Change										2%	-3%	-2%
Concurrent Incidents	Total Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents	Two Concurrent Incidents	Three Concurrent Incidents	Four Concurrent Incidents	Five Concurrent Incidents			
2024 Monthly Total	182	24	7	0	0	13.41%	7.0%	0.0%	0.0%			
2023 Ambulance Responses Monthly	Medic 11/211	Medic 70	Medic 71/256	Medic 151	Rincon Fire Rescue Ambulance 181,182	North Zone Rescue Ambulance 132,114,143	Mercy Air	Total Unit Responses	Total Unit Transports	90 th Percentile Turnout	90 th Percentile Travel	90 th Percentile Response
Ambulance Transports	6	1	58	0	11	1	0	141	82	0:2:42	0:11:29	0:16:33

Firefighters in the program: 35

- Firefighter Driver Operators: 1
- Firefighter Paramedics: 16
- Firefighter EMTs: 19
- Fire Explorers: 5

Apparatus and Equipment:

Station 1:

- E-161 - In Service
- C-1601 - In Service
- C-1602 - In Service
- C-1603 – In Service

Station 2:

- E-162 – In Service
- S-162 – In Service

CP-1616 - In Service
 E169 – In Shop: Pump Transfer Case
 C-1604 – In Reserve
 BR161 – In Service/Cross Staffed

E-168 – In Reserve
 OES E370 – In Service/Cross Staffed

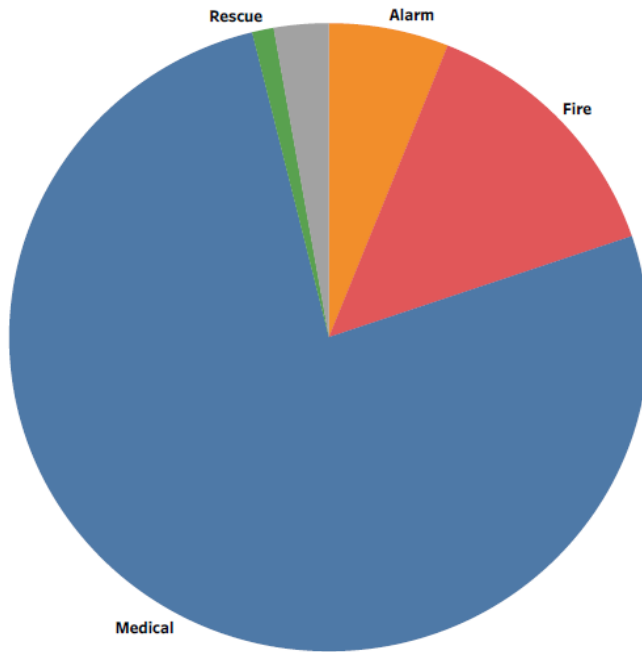
Valley Center Fire Station 1
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Valley Center Fire Station 2
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Assigned Incidents for VALLEY CENTER FPD
August 2024

Agency
VALLEY CENTER FPD

Month
August 2024 to August 2024



Alarm	11 incidents / 6.04%
Fire	25 incidents / 13.74%
Medical	139 incidents / 76.37%
Rescue	2 incidents / 1.10%
Other	5 incidents / 2.75%
Grand Total	182 incidents / 100.00%

Problem Category

- Alarm
- Fire
- Medical
- Rescue
- Other

Special Training and Future Community Events:

- Valley Center Fire Family Event: Pumpkin Carving and Kids Costume Parade: October 20, 2024, 10am to 4pm.
- Planning Group Evacuation Sub-Committee Quarterly Meeting: November 4, 2024
- Valley Center Fire Family Christmas Party: December 7, 2024 5pm to 8pm: Valley Center Community Church

Legislative / Political Updates:

San Diego County 6% of the 1%: Report Issued to Jeff Collins on 08/30/2024
More work to be done on target messaging
Meeting at County Board of Supervisors October 2024 TBD

Grants/Awards FY22-24:

- AFG Prevention Grant Application FY2021: Awarded \$63,000: Migrant Outreach Program
- Safer Grant Application FY2023: In Application Review by FEMA
- AFG Grant Application FY2023: In Application Review by FEMA

Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082

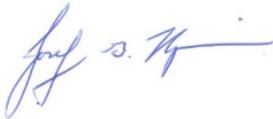
Valley Center Fire Station 2
28205 N. Lake Wohlford Road
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Significant Incidents/Station Activities:

- Working Structure Fire: Grand Avenue, Escondido: Condo Fire
- Working Structure Fire: Miller Road
- Working Structure Fire: 11248 Oshia Lane
- Vegetation Fire: Lilac Road and Keys Creek
- Vegetation Fire: 29964 Valley Center Road

Trauma Intervention Program (TIP):

- 4 TIP responses for the month of August, 2024 to Valley Center. Tip served 4 families in Valley Center by responding directly to the scene or hospital as requested by our Fire Captains and the Sheriff's Department.



Josef G. Napier
Fire Chief, Valley Center Fire Protection District

MEMORANDUM

DATE: September 11, 2024
TO: Joe Napier, Fire Chief, Valley Center Fire Protection District
FROM: Robin Biglione, Biglione Construction Management
SUBJECT: Update on Erickson-Hall Design-Build Agreement Progress

Temporary Fire Station No. 3

County Building Permit approval is pending approval of the Street Improvement Plans. The design team had two meetings with the County regarding plan revisions and stormwater issues. The County agreed not to have all stormwater treated on the Temporary Fire Station No. 3 site, due to complications resulting from the County's Cole Grade Road Capital Improvement Project (CIP). The CIP project will include provisions for treating stormwater that falls on Cole Grade Road, downstream from a new trench drain requested by the County, on the Fire Station No. 3 driveway at the street right of way line. The County also requested the addition of notes to the grading and improvement plans and indicated that the stormwater report should only address on-site flow.

The changes to the plans were made and the revisions to the stormwater report were completed. The revised stormwater report was reviewed by the County and comments were provided on July 11. The design team also received additional comments on the improvement plans on July 26. Erickson-Hall resubmitted the detailed stormwater report on August 27 and they are following-up with the County staff on the status of their latest review comments. A few additional issues in the shorter stormwater report, for the Building Division, are still being addressed by the design team. Erickson-Hall anticipates that the shorter stormwater report will be resubmitted by September 13.

Nearly 6 months have passed since Erickson-Hall received pricing from subcontractors for Temporary Fire Station No. 3. They have been reaching out to the potential subcontractors to confirm that their pricing is good through the middle of September, to allow time to get permits from the County, and obtain Board of Directors approval for the contract amendment to construct Temporary Fire Station No. 3. So far, the feedback they have received is that most potential subcontractors can keep their pricing the same, but there will be a few minor cost increases that will be included in the GMP to reflect the change in costs since the bidding process.

Fire Station Nos. 1 and 2

As soon as Fire Station No. 3 is underway, bidding and GMP compilation needs to be completed for Fire Station Nos. 1 and 2. If all of the work that has been designed cannot be financed at this time, scope reductions will be discussed.

Next Steps

1. Obtain final permit from County
2. Present First Amendment to Erickson-Hall contract (for construction of Temporary Fire Station No. 3 to Fire District Board of Directors



VALLEY CENTER FIRE PROTECTION DISTRICT

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Administrative Services and Community Risk Reduction Division Board Report for August 2024

Section 1.0 - Administrative Services Report

Unrestricted Fund Balances

This section describes the state of the property tax bank accounts at the county, and our accounts at Cal-Trust. These accounts are the basis for our general operating funds, and can be used as needed without restriction. Accrual based, meaning these are the bank balances minus any outstanding payments like uncashed checks. This is a snapshot of the accounts on 8/31/24

*Accounts marked with * are held at the County, all others are with our bank*

DESCRIPTION	Balance as of 8-31-24
<i>Property Tax/Standby Fee/CFD 2001-1*</i>	<i>\$935,720.00</i>
<i>CFD 2008-01 Tax Account*</i>	<i>\$284,599.00</i>
<i>General Operating</i>	<i>\$448,231.91</i>
<i>Payroll</i>	<i>\$130,897.73</i>
<i>Training</i>	<i>\$34,789.76</i>
<i>Explorer</i>	<i>\$28,511.45</i>
<i>Fire Foundation</i>	<i>\$7,290.16</i>
TOTAL	\$1,870,041.35

Valley Center Fire Station 1
28234 Lilac Road
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Valley Center Fire Station 2
28205 N. Lake Wohlford Rd.
Valley Center, CA 92082

August Expenses

Description	Amount
*Payroll	\$210,000.00
Expenses	\$103,897.35
Total	\$313,897.35

There were 2 payrolls in August

August Expense Explanation

FRMS Qtrly Payment-Workers Compensation - \$42,048.00
Image Trend -First Responder Service - \$5,811.75

Expected Expenses in September 2024

This section outlines the expected big expenses in the coming month that will be paid out of unrestricted funds.

Lexipol,LLC - Cardio Firefighter Wellness Ap - \$5,100.00

Three Payrolls - \$320,000.00

Valley Center Fire Station 1
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Valley Center Fire Station 2
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Restricted Fund Balances

This section is the restricted fund balances. These funds are restricted in their usage, and cannot be used for general expenses. In the case of mitigation funds, they can only be used for apparatus, equipment and facilities upgrades (not maintenance). Grant monies can only be used within the requirements of the grants.

Account	Balance as of 7/31/24
Fire Mitigation*	\$538,253.00
Grant Account	\$81,047.05
Total	\$619,300.05

Expected Expenses in Restricted funds

This section outlines the expected big expenses in the coming months that will be paid out of mitigation or grant restricted funds.

*Valley Center Fire Station 1
28234 Lilac Road
Valley Center, CA 92082*

*Valley Center Fire Station 2
28205 N. Lake Wohlford Rd.
Valley Center, CA 92082*

Section 2 - Fire Marshal's Report - August 2024

2.1.1 New Residential or Remodel Plan Review (Any type under 4000 sq. ft includes inspections)	2
2.1.3 Residential Fire Sprinklers Plan Review	6
2.3.1 Room Addition or <50% w/o sprinklers plan review	1
2.3.2 Accessory Dwelling Unit Plan Review (Includes 2 inspections)	1
2.3.3 Barns and Outbuildings (500 sq ft and over, and under 4000 sq ft)	4
2.3.6 Minor Grading Plan Review	1
2.3.10 CFD 2008-01 Recording Fee (1 APN)	1
4.1.14 Service Availability Letter	1
4.1.21 AB-38 Defensible Space Inspection	7

Fire Sprinkler Inspections

Overhead/Hydros	2
Finals	7

NEW BUSINESS

BOARD OF DIRECTORS' PACKET

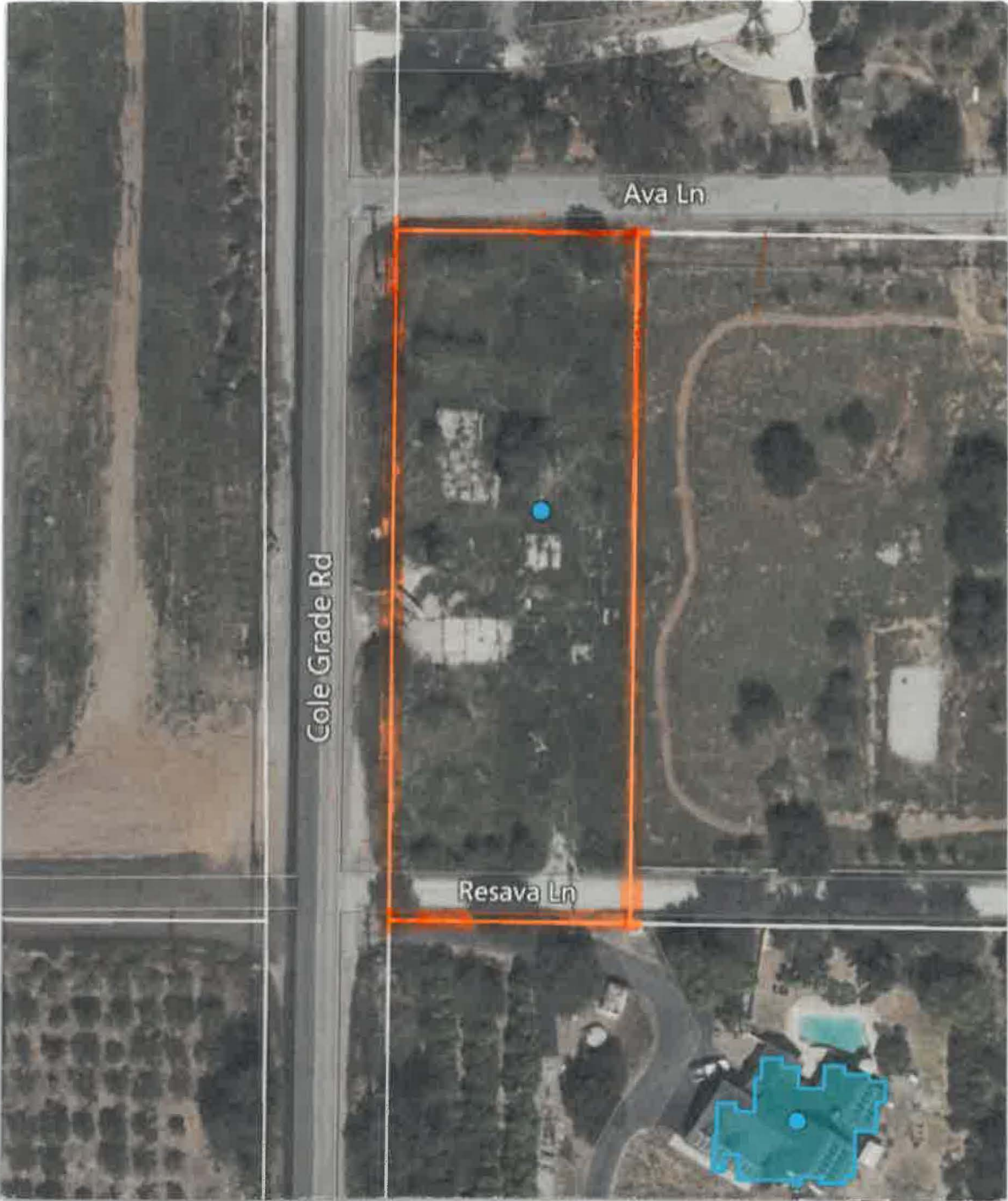
VALLEY CENTER FIRE PROTECTION DISTRICT

RESOLUTION 2024-27

CFD 2008-1 – PUBLIC HEARING

COLE GRADE RD

133-360-11 -00





VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

RESOLUTION NO. 2024-27

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

WHEREAS, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner of the real property located within the jurisdictional boundaries of the CFD on August 20, 2024; and

WHEREAS, one (1) vote (1 vote per acre) was cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

WHEREAS, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

NOW, THEREFORE, BE IT RESOLVED that:
The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, at a scheduled Regular Board Meeting thereof, this 19th day of September, 2024 by a unanimous vote.

Secretary
Board of Directors

Fire Station #1
28234 Lilac Road
Valley Center, CA 92082

Fire Station #2
28205 N. Lake Wohlford Road
Valley Center, CA 92082

RESOLUTION 2024-28

CFD 2008-1 – PUBLIC HEARING

OAK TRAIL

190-160-17-00





VALLEY CENTER FIRE PROTECTION DISTRICT

Administrative Office & Fire Prevention Bureau

28234 Lilac Road

Valley Center, CA 92082

Tel: 760-751-7600

Fax: 760-749-3892

RESOLUTION NO. 2024-28

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER FIRE PROTECTION DISTRICT

WHEREAS, the annexation of described territory to the Community Facilities District 2008-01 (the "CFD") was submitted to a vote by the landowner August 20, 2024; and

WHEREAS, twenty-one (21) votes (1 vote per acre) were cast by a proper mail ballot in favor of the levy of special taxes within the described territory of the CFD; and

WHEREAS, a sufficient-number of votes were cast in favor of levying special taxes within the CFD;

NOW, THEREFORE, BE IT RESOLVED that:

The results of the election as sufficient to levy special taxes within the CFD are hereby certified.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Valley Center Fire Protection District, at a scheduled Regular Board Meeting thereof, this 19th day of September, 2024 by a unanimous vote.

Secretary
Board of Directors

Fire Station #1
28234 Lilac Road
Valley Center, CA 92082

Fire Station #2
28205 N. Lake Wohlford Road
Valley Center, CA 92082



August 13, 2024

VIA E-MAIL

Board of Directors
Valley Center Fire Protection District
29300 Valley Center Rd,
Valley Center, CA 92082

Re: Engagement of Aleshire & Wynder, LLP to Provide Legal Services to Valley Center Fire Protection District

Dear Board of Directors:

This letter agreement (“Agreement”) is written to set out and confirm the retention of Aleshire & Wynder, LLP (“Firm”) to provide legal representation to Valley Center Fire Protection District (“Clients”, “Client”, or “you”) in connection with certain legal services requested by Client as specified herein.

1. PURPOSE.

This Agreement sets forth the terms and conditions under which the Law Firm will provide legal services to Client, effective August 15, 2024 (“Effective Date”). In this regard, please know that California Business and Professions Code §6148 requires a written fee contract between attorneys and their clients to set forth the scope of the legal services which the attorneys have been retained to perform, and the fees which the attorneys will charge to perform those services. When executed by Law Firm and Client, this Agreement will satisfy the requirements of §6148.

2. CONSIDERATION AND BILLING.

(a) Transactional Services

Client retains Law Firm for legal services related to Law Firm shall advise Client on all transactional matters affecting the Client, including attending all regular meetings of the Board of Directors of the Client (“Board”); attending special meetings of the Board as requested if Counsel does not have a calendar conflict; providing legal advice by telephone or in writing; preparing documents and attending other meetings as requested by the Board or General Manager of the Client. Law Office shall submit a monthly invoice to Client for transactional work. Client shall pay Law Office the sum of **\$725** as a monthly retainer, which anticipates not more than five (5) hours of transactional advice each month. We will bill transactional service in excess of five hours at the rate of not more than \$300 per hour for associate attorneys and \$375 per hour for partners.

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(b) Litigation Services:

Client shall pay for litigation and formal administrative or other adjudicatory matters at the following hourly rates: \$375 for Partners; \$300 for Associate attorneys, \$165 for Paralegal/Law Clerks, and \$110 for documents clerks

(c) Cost of Living Adjustment and Duty to Cooperate

The rates provided in this Agreement will be adjusted annually as measured by the Consumer Price Index for All Urban Consumers ("CPI-U") for the geographic region known as San Diego Area. At the start of the Client's fiscal year in July, 2025 and every July thereafter during the term of this Agreement, rates and amounts shall be increased for the change in the CPI-U rounded up to the nearest dollar for the twelve (12) month period published for the most recent month of May and counting backwards as shown by the U.S. Department of Labor provided, however, that such adjustment shall not be lower than zero percent (0%) nor more than five percent (5%). In addition to the automatic increase, either Law Firm or Client can initiate consideration of a rate increase at any time.

Law Firm will report regularly and keep Client informed of significant developments in matters in which Law Firm is providing legal services. Client agrees to cooperate and keep Law Firm advised of information and developments pertaining to this engagement. Law Firm will provide Client a completed W-9 Form to facilitate tax reporting for payments made by Client to Law Firm under this Agreement. Client agrees to promptly pay the fees, costs and other sums incurred under this Agreement when due.

(d) Expense Reimbursement.

Law Firm also charges for various external costs such as copying (charge of twenty-five cents (\$.25) per page), telephone charges, computerized legal research, cost of producing and reproducing photographs, messenger services, travel, filing fees and other costs relating to retainer, transactional and litigation. Client will reimburse Law Firm for any paralegal or attorney's automobile mileage at the standard rate for business use as announced periodically by the Internal Revenue Service to and from Client's facilities, or other locations as Client business may require, from the paralegal or attorney's residence or office. Invoices for some costs are passed on directly, such as bills for certified shorthand reporters, technical consultants, and other professional fees. Client shall reimburse Law Firm for reasonable and necessary expenses incurred for third party services. Law Firm shall attempt to obtain Client's prior approval of expenses expected to exceed \$500.00.

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(e) Invoices.

Payment is due within thirty (30) days of the date of each invoice. If you wish to question any charge, you agree to do so within twenty (20) days of the invoice date. Please contact the attorney in charge of your matter if you have any questions about any of your invoices.

(f) Claims.

In the event Law Firm, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against District for such damages or other claims solely arising out of or in connection with the work operation or activities of District hereunder, District agrees to pay to Law Firm, its officers, agents or employees any and all costs and expenses incurred by attorney, its officers, agents or employees in such action or proceeding, including, but not limited to, legal costs and attorneys' fees.

3. REPRESENTATION OF POTENTIALLY ADVERSE INTERESTS.

(a) The California Rules of Professional Conduct, as promulgated by the California State Bar, require that an attorney receive informed written consent from a client prior to undertaking work where there is a potential for conflicts between existing or future clients (Rule 1.7). The Rules require Law Firm to obtain the informed written consent of current Clients and former Clients before Law Firm represents a Client with an adverse interest.

(b) Client agrees to inform the Law Firm of any conflicts which may arise after execution of this Agreement which Client believes would affect the representation of Client.

(c) Law Firm may have current or future clients which may have interests adverse to Client or Client's related entities, and Law Firm reserves the right to represent such clients in matters not connected to the representation described herein. If a potential conflict of interest arises in Law Firm's representation of two clients, if such conflict is only speculative or minor, Law Firm may seek waivers from each client with regards to such representation. Should an actual conflict occur between Law Firm's clients and Client, Law Firm will attempt to resolve the conflict in a manner that protects its ability to continue concurrent representation of all Law Firm clients. However, that may not be possible or practical under the applicable ethical rules. By signing below, Client represents that it is fully informed regarding the potential conflict of interests between it and existing and future clients of Law Firm, and it waives all rights regarding such conflicts and consents to the Client's representation in this regard. However, if actual conflicts exist that are not waived or are unwaivable, Law Firm would withdraw from representing Client and assist Client in obtaining outside special counsel.

4. TERMINATION.

Client may discharge Law Firm by written notice effective when received by Law Firm. Unless specifically agreed, Law Firm will provide no further services and advance no further costs on Client's behalf after receipt of the written notice. Notwithstanding the discharge, Client will pay Law Firm reasonable fees for services provided and reimburse Law Firm for costs advanced prior to discharge.

Law Firm may withdraw as permitted under the Rules of Professional Conduct of the State Bar of California. The circumstances under which the Rules permit such withdrawal include with Client's consent, or when Client's conduct renders it unreasonably difficult for Law Firm to carry out the employment effectively. Notwithstanding Law Firm's withdrawal, Client will pay Law Firm all reasonable fees for services provided, and reimburse Law Firm for costs advanced, before the withdrawal.

5. DISCLAIMER OF GUARANTEE.

During the course of providing these services, Law Firm may express opinions or beliefs about the effectiveness of various courses of actions, but such expressions shall not be construed as promises or guarantees of any result or outcome. Client acknowledges Law Firm has made no promises about the result or outcome, and opinions offered by Law Firm do not constitute a guarantee of any result or outcome.

6. DISPUTES.

If a dispute between Client and Law Firm arises over fees or other amounts charged to Client for services, the controversy will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program, set forth in California Business and Professions Code sections 6200 through 6206. The arbitrator or arbitration panel will have the authority to award to the prevailing party in such arbitration attorney's fees, costs and interest incurred. Any arbitration award may be served by mail upon either side and personal service will not be required. Law Firm is entitled to represent itself on all legal matters and the actual time incurred by members of Law Firm at Law Firm's then current hourly rates as charged to Client for providing services under this Agreement, which rates are mutually deemed reasonable for collection or other purposes.

7. COUNTERPARTS.

This Agreement may be executed in counterparts and by electronic signature. The parties will exchange signature pages. A complete agreement consists of the foregoing text and pages with signatures by both parties. Two original agreements will be prepared upon request.

8. WAIVER.

No waiver of a breach or provision of this Agreement shall constitute a waiver of any other breach or provision. The parties' failure to enforce at any time, or from time to time, any provision of this Agreement shall not be construed as a waiver thereof. The remedies herein reserved shall be cumulative and additional to any other remedies in law or equity.

9. SEVERABILITY AND PARTIAL INVALIDITY

Should any part, term, portion, or provision of this Agreement be decided to conflict with any law of the United States or the State of California, or otherwise be determined to be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the agreement which the parties intended to enter into in the first place.

10. MODIFICATION / AMENDMENT

This Agreement may be amended at any time by formal written agreement signed by the authorized representatives of the parties.

11. INTEGRATION

By signing below, Client acknowledges that no oral representations, statements, or inducements, apart from this Agreement, have been made. This Agreement sets forth the entire understanding of the parties and will be governed by the laws of the State of California. The terms of this Agreement are not set by law but are the result of negotiation between the parties. Client has the right to consult with another attorney regarding this Agreement before signing it.

12. OWNERSHIP AND INSPECTION OF FILES

All files, pleadings, reports, exhibits, evidence, and other items generated or gathered in the course of providing services to Client under this Agreement are and shall remain the sole property of Client, and shall be returned to Client upon termination of this Agreement or when the matter is concluded, except that Client shall have no right to obtain Attorney work product (as defined by CCP Sec. 2018.010-2018.080) from Law Firm except as otherwise provided by law or

to internal accounting records and other documents not reasonably necessary to Client's representation, subject to Law Firm's right to make copies of any files withdrawn by Client. Once Client's matter is concluded, Law Firm will close the file. The physical files may be sent to storage offsite, and thereafter there may be an administrative cost for retrieving them from storage, which will be charged to Client. Thus, Law Firm recommends that Client request the return of the file at the conclusion of the matter. Law Firm will otherwise retain and destroy the file consistent with the Client's records retention schedule. Law Firm will work with Client to provide or preserve any documents that may be subject to the California Public Records Act. The provisions of this paragraph shall continue to survive after termination of this Agreement.

13. NEGATION OF PARTNERSHIP / STATUS AS INDEPENDENT CONTRACTOR

In the performance of legal services under this Agreement, Law Firm shall be, and acknowledges that Law Firm is, in fact and under law, an independent contractor and not an agent or employee of the Client. Law Firm has and retains the right to exercise full supervision and control of the manner and methods of providing services to Client under this Agreement.

Law Firm retains full supervision and control over the employment, direction, compensation, and discharge of all persons assisting Law Firm in the provision of services under this Agreement. With respect to Law Firm's employees, Law Firm shall be solely responsible for payment of wages, benefits and other compensation, compliance with all occupational safety, welfare and civil rights laws, tax withholding and payment of employee taxes (whether federal, state, or local), and compliance with any and all other laws regulating employment.

15. LAW FIRM REPRESENTATIONS / PERFORMANCE / CONFIDENTIALITY

Law Firm makes the following representations which are agreed to be material to and form a part of the inducement for this Agreement:

(a) Law Firm has the expertise, support staff, and facilities necessary to provide the services described in this Agreement.

(b) Law Firm shall diligently provide such legal services as are necessary and assigned by Client in a timely and professional manner in accordance with the terms and conditions stated in this Agreement, will comply with all ethical duties, and will maintain the integrity of the attorney-client relationship. Law Firm shall have the sole discretion to assign or reassign individual attorneys to represent Client.

(c) Law Firm will preserve the attorney-client privilege and attorney work product. Law Firm will not disclose privileged materials or attorney work product except (1) as reasonably necessary to promote Client interests and (2) with the consent of Client.

16. GOVERNING LAW AND VENUE

This Agreement shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of San Diego. In the event of litigation in the United States District Court, venue shall lie exclusively in the Southern District of California, in San Diego.

17. NON-ASSIGNABILITY

Law Firm shall not assign any interest in this Agreement and shall not transfer any interest in the same, whether by assignment or novation, without prior written approval of the District.

18. NOTICE

Any notices given pursuant to this Agreement shall be deemed received and effective when properly addressed, posted, and deposited in the US mail addressed to the respective parties as follows:

(i) Notices to Client:

Valley Center Fire Protection District
29300 Valley Center Rd,
Valley Center, CA 92082

(ii) Notices to **Aleshire & Wynder, LLP**

2659 Townsgate Road, Suite 226
(805) 495-4770; Fax: (805) 495-2787
Attn: Keith Lemieux

Service of notice by personal service is deemed to be given as of the date of service. Notices by mail are deemed to have been given two (2) consecutive business days after deposit into the U.S. Postal Service. Either party may, from time to time, by written notice to the other, designate a different address or person to be substituted for that specified above.

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19. INDEMNIFICATION

To the fullest extent permitted by law, Law Firm shall indemnify, defend, protect and hold harmless Client, its officials, officers, agents, employees and volunteers (collectively “Indemnities”) from and against any loss, injury, damage, claim, lawsuit, judgment, expense, attorneys’ fees, or any other cost arising out of or in any way related to the performance of services under this Agreement, to the extent caused in whole or in part by the negligent act or omission, recklessness or willful misconduct of Law Firm, any subcontractor of Law Firm, anyone directly or indirectly employed by Law Firm or subcontractor of Law Firm except where such liability is caused by the sole negligence and willful misconduct of the District. [Signatures appear on next page]

August 13, 2024
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ALESHIRE & WYNDER, LLP

Dated: _____, 2024

By: _____
Fred Galante, Partner

VALLEY CENTER FIRE PROTECTION DISTRICT
29300 Valley Center Rd,
Valley Center, CA 92082

Date August 16, 2024

By:  _____
Joe Napier, Fire Chief/ General Manager

TREASURER'S REPORT

BOARD OF DIRECTORS' PACKET

VALLEY CENTER FIRE PROTECTION DISTRICT

Valley Center Fire Protection District

Balance Sheet

As of August 31, 2024

AUG 2024

ASSETS

Current Assets

Bank Accounts

1101 General Operating #4811	444,341.10
11011 Petty Cash	47.17
11013 Fire Foundation #8451	7,290.16
11014 Explorer #8469	28,511.45
11015 Training #7024	34,789.76
11016 Grant Acct #7073	81,047.05
1102 Payroll Acct #2271	234,625.58
11021 VCFPD Oracle Gen Fund - #47850	935,720.81
11022 VCFPD Mitigation Fund - #47855	541,145.21
11023 CFD 2008-01 - #47853	286,552.90

50501 TRAINING

Training & Expenses	440.00
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Total 50501 TRAINING

440.00

51000.1 OVERHEAD / ADMINISTRATIVE SERV

1,524.99

Administrative Support Expenses

1,626.92

Total 51000.1 OVERHEAD / ADMINISTRATIVE SERV

3,151.91

Total Bank Accounts

\$2,597,663.10

Accounts Receivable

11000 Accounts Receivable	-280.00
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Total Accounts Receivable

\$ -280.00

Other Current Assets

11200A Account Receivable Mitigation	0.00
11200B Accounts Receivable General	0.00
11200D Account Receivable Grant Fund	0.00
11200E Account Receivable Cost Rec	0.00
11200H Accounts Receivable CFD08	0.00
12000 Undeposited Funds	2,581.00
1310000 Deposit	4,124.30

Total Other Current Assets

\$6,705.30

Total Current Assets

\$2,604,088.40

Fixed Assets

15000 Furniture and Equipment	0.00
1500014 Bldg Improvements	1,362,213.78
15001 Building Improvement - Prior	0.00
1501000 Const in Progress	212,952.00
15020 Building Improvement #1 Proj 1	0.00
1502100 Engines and Vehicles	2,510,620.15
15022 Building Improvement #1 Plymov	0.00
1503100 Furniture & Equipment	1,921,937.35
15100 Building Improvement #2	0.00
15120 Building Imprvoement #2 Proj 1	0.00

	AUG 2024
15122 Building Improvement #2 Plymov	0.00
15201 Command Vehicle	0.00
15300 Office Equipment - Inventory	0.00
15301 Fire Vehicle	0.00
15302 Vehicle Truck	0.00
15400 Safety Equipment	0.00
15401 Extractor	0.00
15500 Eng & Equip - New Engine	0.00
15501 Remodel	0.00
15600 Medical Equipment (jackets)	0.00
15601 Medical Equipment SCBA Proj	0.00
15700 Communications Equipment	0.00
15701 Equipment - Generators	0.00
15900 Cardiac Monitors	0.00
15902 General Fixed Asset - Depreciat	-4,556,603.08
16000 Land	481,600.00
Total Fixed Assets	\$1,932,720.20
Other Assets	
18000 Right-of-use - Finance Lease	16,909.00
18001 Accu Amoritization-Right of Use	-5,435.03
Total Other Assets	\$11,473.97
TOTAL ASSETS	\$4,548,282.57

LIABILITIES AND EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	51,860.37
Total Accounts Payable	\$51,860.37
Credit Cards	
8180 8180 CitiBank	6,034.15
9349 9349-VCFPD	420.37
Total Credit Cards	\$6,454.52
Other Current Liabilities	
20001 Lease Liability	0.00
20002 Lease liability - due w/in 1 yr	4,386.75
20020 Calif Bank and Trust	0.00
24000 Payroll Liabilities	
23200 Wages Payable	28,281.80
24100 FF Assoc Dues& Cond Fee Payable	-165.40
24200 Child Support Payable	-623.07
24300 Cafe Health Payable	94,111.81
24400 ACF Local Payable	185.40
24500 457 Payable	-6,007.80
24600 Payroll Taxes Payable	-1,537.43
24700 PTO & Sick Time Accrual Payable	46,660.61
24800 Garnishments - Tax	0.00
Total 24000 Payroll Liabilities	160,905.92
Total Other Current Liabilities	\$165,292.67
Total Current Liabilities	\$223,607.56

Total Liabilities	\$223,607.56
Equity	
30000 Opening Balance Equity	2,234,848.00
32000 Retained Earnings	492,972.01
39000 Investment in Gen Fixed Asset	1,939,807.42
39100 Restricted Grants and Contribut	0.00
Net Income	-342,952.42
Total Equity	\$4,324,675.01
TOTAL LIABILITIES AND EQUITY	\$4,548,282.57

Valley Center Fire Protection District

Profit and Loss

August 2024

	TOTAL
Income	
GRANT REVENUE	
48000 Applied Grant Income-Other	12,338.00
Total GRANT REVENUE	12,338.00
OPERATING REVENUE	
40150 Misc Revenue	1,152.53
40400 General Fund Interest	15,196.05
40700 Community Development Fees	5,941.72
43000 Training Reimb-Target & Palomar	1,134.00
Total OPERATING REVENUE	23,424.30
Total Income	\$35,762.30
GROSS PROFIT	\$35,762.30
Expenses	
8610000 Bad Debt/ Fraud / Bounced check	-2,404.70
CAPITAL PROJECTS	
70008 MDC Replacement Program	3,838.95
Total CAPITAL PROJECTS	3,838.95
COMMUNICATIONS	
51601 RCS Communication Fees	2,028.00
Total COMMUNICATIONS	2,028.00
CONTRACT SERVICES	
51101 Professional & Contract Svcs	10,112.22
51105 Insurance	-1,415.65
Total CONTRACT SERVICES	8,696.57
FIRE APPARATUS	
51400 Operations Expense	5,834.27
51402 Fuel	8,477.32
Total FIRE APPARATUS	14,311.59
FIRE FACILITIES	
FIRE STATION #1	
#2 Utilities	368.28
51301 #1 Facility Maint/Repairs	1,408.10
51302 #1 Utilities	5,522.76
51303 #1 Consumables	50.08
Total FIRE STATION #1	7,349.22
FIRE STATION #2	
51310 #2 Facility Maint/Repairs	28.00
51313 #2 Consumables	65.70
Total FIRE STATION #2	93.70
Total FIRE FACILITIES	7,442.92
Freight	151.64
OPERATIONS PROGRAMS	
51515.2 PPE Non-Grant	20.84

	TOTAL
Total OPERATIONS PROGRAMS	20.84
OVERHEAD / ADMINISTRATIVE SERV	
51000.1 Administrative Support Expenses	5,884.90
51001 Contingencies & Misc.	615.39
51003 Bank Fees / Interest Expense	15.00
Total OVERHEAD / ADMINISTRATIVE SERV	6,515.29
PARAMEDIC EMERGENCY SUPPLIES	
51700 Medical Equipment & Supplies	2,833.23
Total PARAMEDIC EMERGENCY SUPPLIES	2,833.23
PAYROLL - OPERATIONAL PERSONNEL	
61000 Fire Engineers	20,956.88
63000 Firefighter-Paramedics	29,561.61
64000 Fire Captains	30,924.31
Total PAYROLL - OPERATIONAL PERSONNEL	81,442.80
PAYROLL EXPENSES	
66003 Payroll Service	263.19
66004 Health Benefit Costs	6,244.92
66008 Employer Taxes-FICA,SUTA,FUTA	7,708.20
Total PAYROLL EXPENSES	14,216.31
PAYROLL-ADMINISTRATIVE	
60000 Division Chief-Operations/Train	9,352.00
60300 Administrative Captain	4,404.87
60400 Administrative Asst-Office Mgr.	2,304.80
60500 Bookkeeper	3,034.20
60600 Fire Chief	5,010.00
Total PAYROLL-ADMINISTRATIVE	24,105.87
TRAINING	
50100 EMT & Paramedic License Renewal	485.50
50501 Training Exp - Oper Exp Funded	330.00
Total TRAINING	815.50
Total Expenses	\$164,014.81
NET OPERATING INCOME	\$ -128,252.51
NET INCOME	\$ -128,252.51

Valley Center Fire Protection District

Budget vs. Actuals: FY 24/25 Fiscal Expense Report

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Income				
GRANT REVENUE				
45000 Fire Explorer Post Donations	1,500.00	5,000.00	3,500.00	30.00 %
46000 Applied UASI Grant Income		42,100.00	42,100.00	
46000.4 Applied UASI Grant - 2022		0.00	0.00	
47000 Applied SHSGP Grant Income		11,000.00	11,000.00	
48000 Applied Grant Income-Other	12,338.00	30,000.00	17,662.00	41.13 %
49002 SD COVID-19 ARPA Grant (03/21)		0.00	0.00	
49004 Waldron Grant		0.00	0.00	
49005 VC Fire Foundation Grant		550,000.00	550,000.00	
49006 Neighborhood Reinvestment Grant		100,000.00	100,000.00	
49009 FEMA FP&S Grant - Outreach		0.00	0.00	
Total GRANT REVENUE	13,838.00	738,100.00	724,262.00	1.87 %
NON-OPERATING REVENUE				
30100 Mitigation Fees Capital Expendi		0.00	0.00	
Total NON-OPERATING REVENUE		0.00	0.00	
OPERATING REVENUE				
30130 CFD2008-1 Interest	6,944.95	8,636.06	1,691.11	80.42 %
40000 Benefit Fees/Standby (315001)		2,085,441.96	2,085,441.96	
40100 Taxes, Property (315000)		831,871.80	831,871.80	
40200 CFD-2000-1 (315002)		348,749.73	348,749.73	
40300 CFD-2008-01 (315003)		691,564.03	691,564.03	
40400 General Fund Interest	33,568.69	6,695.00	-26,873.69	501.40 %
40600 First Responder Fees		40,000.00	40,000.00	
40700 Community Development Fees	17,630.85	70,000.00	52,369.15	25.19 %
41100 SDG&E Lease	15,000.00	30,000.00	15,000.00	50.00 %
42000 Incident Cost Recovery-Fire USA	423.60	18,540.00	18,116.40	2.28 %
43000 Training Reimb-Target & Palomar	1,134.00	30,000.00	28,866.00	3.78 %
49000 NCD JPA Capital Equipment Reimb		63,540.00	63,540.00	
Total OPERATING REVENUE	74,702.09	4,225,038.58	4,150,336.49	1.77 %
Total Income	\$88,540.09	\$4,963,138.58	\$4,874,598.49	1.78 %
GROSS PROFIT	\$88,540.09	\$4,963,138.58	\$4,874,598.49	1.78 %
Expenses				
CAPITAL PROJECTS				
70001 RCS NextGen Network Infrastruct		10,290.00	10,290.00	
70001.1 RCS Nextgen '21 - Mitigation		10,290.00	10,290.00	
70003.2 PPE 6 Sets - Mitigation Fund		20,000.00	20,000.00	
70003.3 New TIC replcmnt for E161 - Mit		7,758.54	7,758.54	
70003.4 Airbag System E161 - Mitig Fund		4,975.00	4,975.00	
70004.1 Fire Station Dev - Waldron Gran		0.00	0.00	
70004.2 Fire Station Dev-COVID-19 ARPA		0.00	0.00	
70004.3 Fire Station Dev - Fire Found.		0.00	0.00	
70004.5 Fire Station Dev - Fire Mitig		0.00	0.00	

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
70005.1 New Station Consulting - Mitig		0.00	0.00	
70005.2 Fire Station Expansion - Mit Fu		50,000.00	50,000.00	
70008 MDC Replacement Program	-31,419.99	50,000.00	81,419.99	-62.84 %
70009 Type 3 Engine		0.00	0.00	
70009.1 Type 3 Engine - Waldron Grant		360,276.40	360,276.40	
70009.2 Type 3 Engine - Mitigation Fund		152,987.83	152,987.83	
70009.5 Type 1 Engine		97,500.00	97,500.00	
70010.1 Fire Hose - Mitigation Funds	7,670.00	10,000.00	2,330.00	76.70 %
Total CAPITAL PROJECTS	-23,749.99	774,077.77	797,827.76	-3.07 %
COMMUNICATIONS				
51600 North County Dispatch		161,211.00	161,211.00	
51601 RCS Communication Fees	5,994.00	14,022.00	8,028.00	42.75 %
Total COMMUNICATIONS	5,994.00	175,233.00	169,239.00	3.42 %
COMMUNITY RISK REDUCTION				
51200.1 CRRD Operational Expenses	4,403.10	7,500.00	3,096.90	58.71 %
51200.2 FEMA FP&S Grant - Outreach		27,000.00	27,000.00	
Total COMMUNITY RISK REDUCTION	4,403.10	34,500.00	30,096.90	12.76 %
CONTRACT SERVICES				
51101 Professional & Contract Svcs	23,965.47	92,700.00	68,734.53	25.85 %
51101.1 Prof. & Contract Svcs - Grant		5,000.00	5,000.00	
51105 Insurance	3,584.35	66,319.00	62,734.65	5.40 %
51107 Trauma Intervention Program		3,450.00	3,450.00	
51109 Burn Inst/Youth Fire Prevent		642.00	642.00	
Total CONTRACT SERVICES	27,549.82	168,111.00	140,561.18	16.39 %
FIRE APPARATUS				
51400 Operations Expense	12,382.39	126,000.00	113,617.61	9.83 %
51402 Fuel	9,963.81	66,440.00	56,476.19	15.00 %
Total FIRE APPARATUS	22,346.20	192,440.00	170,093.80	11.61 %
FIRE FACILITIES				
FIRE STATION #1				
51301 #1 Facility Maint/Repairs	3,951.74	25,000.00	21,048.26	15.81 %
51302 #1 Utilities	5,775.83	3,193.00	-2,582.83	180.89 %
51303 #1 Consumables	280.91	1,500.00	1,219.09	18.73 %
Total FIRE STATION #1	10,008.48	29,693.00	19,684.52	33.71 %
FIRE STATION #2				
51310 #2 Facility Maint/Repairs	78.88	8,000.00	7,921.12	0.99 %
51312 #2 Utilities	235.05	3,811.00	3,575.95	6.17 %
51313 #2 Consumables	113.09	2,000.00	1,886.91	5.65 %
Total FIRE STATION #2	427.02	13,811.00	13,383.98	3.09 %
FIRE STATION #3				
51320 #3 Facility Maint/Repairs	600.00	2,575.00	1,975.00	23.30 %
51322 #3 Utilities		6,180.00	6,180.00	
51323 #3 Consumables		0.00	0.00	
Total FIRE STATION #3	600.00	8,755.00	8,155.00	6.85 %
Total FIRE FACILITIES	11,035.50	52,259.00	41,223.50	21.12 %
OPERATIONS PROGRAMS				
51511 Hose/Nozzles/Fittings/Ladders		8,000.00	8,000.00	
51512 Tools/Minor Equip/Small Engines		16,000.00	16,000.00	

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
51513 BA's/Fit & Flow Test/Compressor		12,000.00	12,000.00	
51514 Rescue Sys/Equipment		2,500.00	2,500.00	
51515.1 PPE Grant	283.28	11,000.00	10,716.72	2.58 %
51515.2 PPE Non-Grant	2,920.92	18,000.00	15,079.08	16.23 %
Total OPERATIONS PROGRAMS	3,204.20	67,500.00	64,295.80	4.75 %
OVERHEAD / ADMINISTRATIVE SERV				
51000.1 Administrative Support Expenses	21,106.79	144,200.00	123,093.21	14.64 %
51001 Contingencies & Misc.	2,199.72	13,650.00	11,450.28	16.12 %
51002 Recruitment and On Boarding Exp	5,937.50	6,300.00	362.50	94.25 %
51006 Election/Annexation Service		15,000.00	15,000.00	
Total OVERHEAD / ADMINISTRATIVE SERV	29,244.01	179,150.00	149,905.99	16.32 %
PARAMEDIC EMERGENCY SUPPLIES				
51700 Medical Equipment & Supplies	7,598.01	18,540.00	10,941.99	40.98 %
Total PARAMEDIC EMERGENCY SUPPLIES	7,598.01	18,540.00	10,941.99	40.98 %
PAYROLL - OPERATIONAL PERSONNEL		0.00	0.00	
61000 Fire Engineers	84,854.50	512,100.00	427,245.50	16.57 %
63000 Firefighter-Paramedics	120,735.87	739,050.00	618,314.13	16.34 %
64000 Fire Captains	125,356.24	782,065.00	656,708.76	16.03 %
Total PAYROLL - OPERATIONAL PERSONNEL	330,946.61	2,033,215.00	1,702,268.39	16.28 %
PAYROLL EXPENSES				
66002 FASIS Workers Comp Emp Asst	42,048.00	237,708.45	195,660.45	17.69 %
66003 Payroll Service	919.66	6,180.00	5,260.34	14.88 %
66004 Health Benefit Costs	28,606.93	90,204.38	61,597.45	31.71 %
66008 Employer Taxes-FICA,SUTA,FUTA	32,453.02	259,060.24	226,607.22	12.53 %
Total PAYROLL EXPENSES	104,027.61	593,153.07	489,125.46	17.54 %
PAYROLL-ADMINISTRATIVE		0.00	0.00	
60000 Division Chief-Operations/Train	37,080.70	121,194.00	84,113.30	30.60 %
60200 Battalion Chief-Fire Marshal	9,322.64	121,194.00	111,871.36	7.69 %
60300 Administrative Captain	16,973.11	107,473.60	90,500.49	15.79 %
60400 Administrative Asst-Office Mgr.	10,386.05	61,048.78	50,662.73	17.01 %
60500 Bookkeeper	10,735.20	46,800.00	36,064.80	22.94 %
60600 Fire Chief	19,863.95	130,260.00	110,396.05	15.25 %
Total PAYROLL-ADMINISTRATIVE	104,361.65	587,970.38	483,608.73	17.75 %
TRAINING				
50000 Explorer Post		5,150.00	5,150.00	
50100 EMT & Paramedic License Renewal	1,088.50	4,867.20	3,778.70	22.36 %
50200 Tuition & Reference Materials		9,114.56	9,114.56	
50501 Training Exp - Oper Exp Funded	330.00	18,540.00	18,210.00	1.78 %
50502.4 Applied UASI Grant - 2022		42,100.00	42,100.00	
Total TRAINING	1,418.50	79,771.76	78,353.26	1.78 %
Total Expenses	\$628,379.22	\$4,955,920.98	\$4,327,541.76	12.68 %
NET OPERATING INCOME	\$ -539,839.13	\$7,217.60	\$547,056.73	-7,479.48 %
NET INCOME	\$ -539,839.13	\$7,217.60	\$547,056.73	-7,479.48 %

Note

*UNDER TOTALS across top of report is the ACTUAL column. It is for expenses thus far for the fiscal year - We are one month in arrears for report purposes.